



AMEDD Civilian Corps News



AMEDD Civilian Corps Survey

The AMEDD Civilian Corps Chief requests your input regarding method of communications and interest with Civilian Opportunities. Information from this survey is anonymous and non-attributable. Your feedback is important to us. These results will be reviewed and propose a way ahead. Stay tuned for a list of Frequently Asked Questions for your review.

To complete the survey using the QR Code, please conduct the following:



1. Open the camera app on your iPhone or android
2. Locate the QR Code and position the camera to scan
3. Tap the notification banner to join the network.

Link to Survey: Copy and paste using Google Chrome.

https://docs.google.com/forms/d/e/1FAIpQLSdUEi_EV17kUcq0mfd7WI9AWdkvDB8ulHO30SM7qb5xqi_wonw/viewform?usp=sf_link

For additional questions or inquiries, please send an email to the Corps Chief mailbox at: usarmy.jbsa.medical-coe.mbx.civilian-cors-chief@army.mil.

AMEDD Civilian Corps Connection Newsletter, Issue #9, Qtr 2, Jan-Mar 2023

Army Medicine Civilians – The AMEDD Civilian Corps is currently drafting the 9th issue of the Corps Connection Newsletter. We hope that you find the Corps newsletter to be a useful resource. We ask that you provide your feedback as it is very important to us! It would help us greatly to improve the information we provide to you. We'd also would like to help **CELEBRATE SUCCESS** within your organization and ask that you provide a short description and photos, if any.

We appreciate your time in providing us your feedback so send us an email on how we can improve with your feedback to the Corps Chief mailbox at: usarmy.jbsa.medical-coe.mbx.civilian-corps-chief@army.mil. So give us your thoughts!

2022 Army People Strategy Civilian Implementation Plan:

We are pleased to announce the release of the 2022 Army People Strategy (APS) Civilian Implementation Plan (CIP) also known as the 2022 CIP. We must continue to put the right people, policies, and systems in place now and to maintain our advantage to ensure continued access to the nation's top talent, to achieve our vision for the Army of 2030. Also, check out the many successes



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shared from the CIP 2020. You'll see that the work has begun with the AMEDD Civilian Corps hosting a Strategic Offsite on 13-14 Dec 2022 attended by representatives from the MRCs, MSCs, MRDC and select senior leaders. This will ensure that the AMEDD Civilian Corps Strategy Map includes those strategic objectives and initiatives aligned under the four (4) Lines of Effort of how we ACQUIRE, DEVELOP, EMPLOY and RETAIN our most important asset of our PEOPLE and that the document is nested with the Army Medicine Campaign Plan and the 2022 APS CIP.

ACCMA Supervisor Guides

Check out the documents recently posted on the Corps website under the Supervisor Corner <https://ameddciviliancorps.amedd.army.mil/supervisor-corner>.

[Develop Army People Guide](#)

[New Supervisor Coaching and Mentoring Guide](#)

[Supervisor Developmental Training Guide](#)

Developmental Assignment Program Opportunities:

[Program Management Specialist - Veterinary Corps Office, GS-0301-11/13](#)

The incumbent for this position will assist in the development and implementation of the Veterinary Corps Strategic Plan in support of the Army People Strategy and consistent with the TSG Army Medicine Strategy and Army Medicine Strategic Vision. Position involves the planning, organization and development of effective detailed plans. Participates in stakeholder teleconferences and meetings.

For more information about this position, please visit the MILSUITE site at: <https://www.milsuite.mil/book/groups/amedd-developmental-assignment-portal>.

1QFY23 Wolf Pack Award Nominations, Suspense: 13 January 2023 – Updated!!!

Nominations are currently being accepted for the 1QFY23 Wolf Pack Award. Anyone can nominate a team for this award, with Command endorsement. Click below to download the Wolf Pack Nomination Form. Submit completed forms via email to AMEDD Civilian Corps Chief at any time throughout the quarter. Nominations must be received by the last working day of the month for consideration of the award for that quarter.

Please visit the AMEDD Civilian Corps website to find additional information reference the nomination packet:

<https://ameddciviliancorps.amedd.armymil/static/WOLF%20PACK%20Nomination%20Packet%20Finalv1-FEB22-e4f40ddcd97ed2ecd1774e74dcf0f53c.pdf>.



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The AMEDD Wolf Pack Award is designed to recognize and celebrate successes of teams made up of a mix of Army Medicine Civilians and Active Duty Military. The Wolf Pack Award recognizes teamwork that drives excellence in outcomes supporting the Army Medicine mission. Suspense for the current quarter **S: 13 Jan 23**

Visit the Wolf Pack page out on the AMEDD Civilian Corps website for more information on previous winners: <https://ameddciviliancorps.amedd.army.mil/wolfpackaward>.

OTSG MEDCOM PM 22-009, Army Medicine Wolf Pack Award, dtd 11 Mar 2022
For additional questions or inquiries, please send an email to the Corps Chief mailbox at: usarmy.jbsa.medical-coe.mbx.civilian-cors-chief@army.mil.

Supervisor's Corner – Supervisor Talent Development Tools

FY22 – 4th Qtr Wolf Pack Winner:

We are pleased to announce the 4th Quarter FY 2022 Army Medicine Wolf Pack Award to the Medical Mobile Simulation Team-Europe (MMoST-E), U.S. Army Medical Department Activity-Bavaria (MEDDAC-B), Medical Readiness Command-Europe may be found under WHAT'S NEW and ANNOUNCEMENTS at <https://ameddciviliancorps.amedd.army.mil/announcements> or visiting the Wolf Pack Award page at <https://ameddciviliancorps.amedd.army.mil/wolf-pack-award>.

MEDCOM FY 2023 Voluntary Early Retirement Authority (VERA) and Voluntary Separation Incentive Pay (VSIP) Guidance

It is critical that the U.S. Army Medical Command (MEDCOM) utilize workforce shaping tools appropriately in the best interest of the Government, and only when final organizational decisions are made. The memorandum and enclosure provide procedural guidance on the use of Voluntary Early Retirement Authority (VERA) and Voluntary Separation Incentive Pay (VSIP) and VSIP II for workforce reshaping, restructure, and downsizing initiatives during FY23.

Workforce reshaping programs are management tools, not employee entitlements. Voluntary separation incentives may be used to downsize or restructure the civilian workforce and to create vacancies for the placement of employees impacted by RIF. Downsizing incentives may be offered when the acceptance of an incentive avoids civilian involuntary separations. Restructuring may be used in situations where there is a valid need to modify the major duties, occupational series, and/or grade of a position or multiple positions, to meet future mission needs.

Effective 1 Oct 2022, MEDCOM opens the FY23 VERA/VSIP/VSIP II buyout incentives application window through 31 Aug 2023.

Applicants approved for buyout incentives may elect to retire any time, but no later than 30 Sep 2023.



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Commanders/Activity Heads and the MEDCOM Troop Command S-1 may establish internal submission suspense dates prior to the 31 Aug 2023 window closure date to ensure applications are processed in a timely manner.

The establishment of separate or shorter application windows is not authorized.

Applications received after 31 Aug 2023 will not be accepted.

To access the US Army MEDCOM Policy Memorandum with enclosures, please visit the AMEDD Civilian Corps website at <https://ameddciviliancorps.amedd.army.mil>. Access to view the policy memo with enclosures require the user to log on as documents are **CAC-ENABLED**.

Department of Defense Instruction 1400.25
US Army MEDCOM Policy Memorandum VERA/VSIP FY23
Encl 1 - Procedural Guidance VERA/VSIP FY23
Encl 2 - FY 23 Downsizing Restructure Plan
Encl 3 - Severance Pay Calculation Form
Encl 4 - VERA/VSIP Application Form

For questions reference the MEDCOM VERA/VSIP/VSIP II application process or requirements, recommend you contact your perspective Commanders/Activity Heads or the MEDCOM Troop Command S-1.

AMEDD Civilian Corps Hosted Programs - On "Strategic Pause" Until Further Notice

The AMEDD Civilian Corps is currently reviewing program processes related to Civilian Education Training and Leader Development. Both the AMEDD Mentorship Program and the Army Emerging Enterprise Leader Development Programs are currently on strategic pause pending further guidance. Please continue to visit the corps' website for future updates.

Send us an email through the Corps Chief mailbox at usarmy.jbsa.medical-coe.mbx.civilian-corps-chief@army.mil if you have further questions.

2023 AMEDD Emerging Enterprise Leader (EEL) Program COHORT 23-24 – Announcing Soon!!

ELIGIBILITY: AMEDD Civilians in mid-level grades, GS 11-12, or equivalent

APPLICATION INFORMATION

Continue to check the AMEDD Civilian Corps website for further announcement and nomination requirements at: <https://ameddciviliancorps.amedd.army.mil/>

Joint Medical Executive Skills Institute Intermediate Executive Skills Course (JMESI-IESC), (GS 11 and Above, or Equiv); Suspense: 28 Apr 2023

The AMEDD Civilian Corps is pleased to announce the call for applications for the Joint Medical Executive Skills Institute, Intermediate Executive Skills Courses (JMESI-IES) scheduled virtually for 12-15 June 2023. Click [HERE](#) for the application packet.



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The JMESI-IES Course provides education and training on leadership and management skills necessary to successfully serve in an intermediate-level leadership position within a DHA medical treatment facility (MTF). The course is designed to facilitate attainment of selected Joint Medical Executive Skills core competencies as identified by a Tri-Service review board of MHS senior leaders. This course will be held three times per year using a blended two-phase format.

Phase One: Students must complete 14 web-based training modules prior to phase two.

Phase Two: Students attend 4-day virtual course.

Target Audience: Army Medicine Civilian employees serving in an intermediate-level (department-level) leadership position; GS 11 and above, or equivalent.

Eligibility: AMEDD Civilians in mid to senior level management positions (GS 11 and above, or equivalent) who desire to develop and enhance their healthcare management capabilities. Please click [HERE](#) for the application.

2023 AMEDD Iron Majors Week- Suspense: 13 Jan 2023

The AMEDD Iron Majors Week (IMW) begins with a nomination and selection process to identify outstanding Army Medical Department Active and Reserve component Majors and Captains promotable, as well as outstanding Civilian Corps leaders in the grades of 12-13, or equivalent, who have displayed outstanding leadership, the ability to mentor junior officers and leaders, and who consistently demonstrate the skills, attributes, and potential needed to shape the future growth and initiatives of Army Medicine. This message delineates the nomination procedure and selection criteria for the 2023 AMEDD Iron Majors Week. The 2023 AMEDD IMW will be conducted at the Fort Belvoir Community Center, Bldg 1200, Taylor Road, Fort Belvoir, VA, 27-31 Mar 2023.

Nominations will be submitted NLT 13 Jan 2023.

ELIGIBILITY:

AMEDD Civilians in mid-level grades, GS 11-12, or equivalent.

Four (4) AMEDD Civilian candidates will be selected to attend the course.

APPLICATION INFORMATION

Continue to check the AMEDD Civilian Corps website for further announcement and nomination requirements at: <https://ameddciviliancorps.amedd.army.mil>

2023 AMEDD Junior Leadership Course – S: 27 Jan 2023

The AMEDD JLC is a leadership course that starts with a nomination and selection process to identify outstanding Junior Leaders, who have consistently demonstrated the core army values and warrior ethos in the execution of their duties and who demonstrate skills, attributes, and potential required to



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become future leaders in the AMEDDD. Nominations are used to identify course participants. This message delineates the nomination procedure and selection criteria for the 2023 AMEDDD JLC.

The 2023 AMEDDD IMW is scheduled to take place at Ft Belvoir, VA, 17-21 Apr 2023. Nominations will be submitted NLT 27 Jan 2023.

ELIGIBILITY

AMEDDD Civilians in mid-level management positions GS 09-11, or equivalent

APPLICATION INFORMATION

Continue to check the AMEDDD Civilian Corps website for further announcement and nomination requirements at: <https://ameddciviliancorps.amedd.army.mil>

Army Civilian Education System (CES) FY 2023 Course Schedule

The Civilian Education System (CES) FY23 schedule is now available in CHRTAS and on the Army Management Staff College website. Seats are still available in several FY22 course offerings as well. Course Schedule:

<https://armyuniversity.edu/amsc/courses/CourseSchedule>

For additional information visit Army Management Staff College link:

<https://armyuniversity.edu/amsc/AMSC>

To register for CES courses. Log on to <https://www.atrrs.army.mil/CHRTAS>

AMEDDD Cadre of Mentors

What have you learned about leadership, career development, ethics and values, work ethic and coaching during your career? Would you be interested in sharing those lessons by becoming a mentor/senior mentor to other up and coming members of our Corps? Here` s your opportunity to do so! Our demand for mentors continues to grow and our need for great leaders willing to share their knowledge and experience continues to grow. So, the AMEDDD Civilian Corps is always looking for those willing to give back and provide mentoring to junior civilians. We need Mentors in grades

GS 13-15, or equivalent as well as Senior Mentors, in grades GS 14-15 or equivalent. If you are interested, please send your name and contact information to usarmy.jbsa.medical-coe.mbx.mentorship@army.mil with "Cadre of Mentors" in the subject line.

I invite you to visit our AMEDDD Civilian Corps website in order to get more information on other programs we offer at: <https://ameddciviliancorps.amedd.army.mil/>

Army Medical Department (AMEDDD) Regiment Order of Military Merit (O2M3) Nominations:

This is a call for nominations for the AMEDDD Regiment (O2M3). The minimum number of years of service with the AMEDDD to receive the O2M3 is 15 years. The below forms are required with supporting documentation included. See the Job Aid provided.



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Requirements for Military Nominations: ORB/ERB, APFT or ACFT, if pre-COVID, current HT/WT within the last year and 5500/5501, as required. CV/BIOs are required for providers although optional for all others, i.e. Honorary, Retirees, and Army Civilians.

Requirements for Civilian Nominations: Civilian Career Brief, CV/BIO/Resume, and nomination form and waiver, if required. Other military services (USN, USAF, etc.) require the commensurate items and contribution to the AMEDD.

Jan 2023 Advisory Board meets 18 Jan 2023 - Nominations Due 30 Dec 2022

Feb 2023 Advisory Board meets 15 Feb 2023 - Nominations Due 27 Jan 2023

Mar 2023 Advisory Board meets 15 Mar 2023 - Nominations Due 27 Feb 2023

O2M3 Waiver O2M3 Waiver.pdf: <https://hrce.amedd.army.mil/civcorpspublic/document/20747>

O2M3 Nomination Form O2M3_NOMINATION_FORM.pdf:
<https://hrcoe.amedd.army.mil/civcorpsadmin/20748>

O2M3 Job aid O2M3 Page Add Job Aid.pdf: <https://hrcoe.amedd.army.mil/civcorpsadmin/20746>

O2M3 Waiver [O2M3 Waiver.pdf](#)

O2M3 Nomination Form [O2M3 NOMINATION FORM.pdf](#)

O2M3 Job aid [O2M3 Page Add Job Aid.pdf](#)

Department of Defense (DOD) Deployment Opportunities – Updated!!!

DoD has relied on its civilian workforce to deploy in support of expeditionary requirements for as long as contingency operations have existed. DoD civilians are a critical part of the Total Force and essential to ensuring the readiness, capability, capacity, and lethality of our military forces. From 2001 to present, DoD civilians have provided significant support to military forces in Iraq, Afghanistan, and other locations throughout the world. Click or copy and paste the link to access the Department of Defense Deployment Opportunities.

<https://www.dcpas.osd.mil/policy/expeditionarycivilians/deploymentopportunities>

Army Expeditionary Civilian Workforce (AECW) Positions

Department of the Army is seeking Army civilians to fill urgent deployable civilian requirements within the USCENTCOM Area of Responsibility. View the links below for a list of “Urgent Fills” and the

Request for Deployment Form. Please forward the completed form to usarmy.belvoir.ag1cp.list.ecw-deployments@army.mil. For additional information regarding other Army deployment opportunities, visit the Applying Now tab.

Army Expeditionary Civilian Positions

<https://www.dcpas.osd.mil/policy/expeditionarycivilians/deploymentopportunities>

Request for Deployment Form: <https://hrce.amedd.army.mil/civcorpspublic/document/20754>



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Ministry of Defense Advisors (MODA) Available Positions

The MoDA Program is designed to forge long-term relationships that strengthen a partner country's defense or interior ministry. The program matches senior Department of Defense (DoD) civilians with ministry counterparts in similar functional areas. The chart below shows a list of mission critical positions available through the MODA program. Please click on "view the full duty description" for more details about the position. These positions do not constitute the entirety of open positions.

MoDA Positions: <https://www.dcpas.osd.mil/policy/expeditionarycivilians/deploymentopportunities>

Army Expeditionary Civilian Workforce (AECW) Deployment Opportunities – Updated!!!

Request for Deployment (RFD): <https://hrcoe.amedd.army.mil/civcorpsadmin/20754>

AECW Current & Projected Future Vacancies: <https://hrcoe.amedd.army.mil/civcorpsadmin/20753>

The Army Expeditionary Civilian Workforce (AECW) has deployment opportunities available for current Army civilians. These deployments offer career broadening experience at a level and scope that is difficult to match in a non-deployed setting. The deployments are considered details to a set of duties, with no change to an employee's permanent grade or position of record. The grade level listed is a suggested grade for the experience desired; employees can be at a grade level that is close (plus or minus 1 grade interval) from what is listed. The assignment is considered a Detail to a set of duties in a TDY status. This is a chance of a lifetime to truly make a difference and to contribute in a meaningful way in direct support of our soldiers.

Visit the AMEDD Civilian Corps website for additional information related to specific requirements which include eligibility, living conditions, position, location, security clearance and more.

Army AG-1CP Message #2020039-UPDATE- Temporary Waiver to 5 USC, Sec. 3326 to portion of the DHA for Certain Personnel of the DoD.

PURPOSE: To provide ACOMs, ASCCs, DRUs, and the office of the AASA with the updated extension for the DoD temporary waiver to 5 U.S.C., Section 3326 for certain positions covered under the Direct Hire Authority for Certain Personnel of the DoD. Click [HERE](#) for Memorandum.

UPDATE - AG-1CP Message #2020072 - Additional Healthcare Occupations Temporarily Covered by Department of Defense Direct Hire Authority.

PURPOSE: To provide ACOMs,/ASCCs/DRUs and the office of the AASA with an update regarding the extension of temporary coverage for additional healthcare occupations covered by the Department of Defense Direct Hire Authority. Click [HERE](#) for Memorandum

ACCMA Supervisor Talent Management Newsletter - Issue #3, Nov 2022

The Army Civilian Career Management Activity (ACCMA) Supervisor Talent Management (STM) office is making great progress in developing the Supervisor Certification Program, with



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foundational training in the first year for new supervisors and continuing education ensuing throughout the evolution of their supervisory careers. Through this program, we are developing world-class supervisors ready to take on the challenges of Army missions for the 21st Century.

The ACCMA Supervisor Talent Management Newsletter is a comprehensive, mandatory supervisor development and certification program to improve selection and development of supervisors based on leadership ability and technical competence in accordance with the Army People Strategy Civilian Implementation Plan priority to build world-class supervisors. The newsletter focuses on the processes and procedures for the supervisor training track and construct of the certification framework to grow supervisors to be prepared and accountable for executing Army supervisory and leadership roles. Supervisors play a critical role in creating and fostering a high-performance culture where Army civilians feel motivated, engaged, and productive to contribute to the Army mission.

[ACCMA Supervisor Talent Management Newsletter, Issue #3, Nov 2022](#)

Previous issues of the Supervisor Talent Management Newsletters may be found [HERE](#).

Army Civilian Management Activity (ACCMA) Newsletter - November 2022

See ACCMA's November 2022 Newsletter which may be found [HERE](#).

You will find specific topics as follows:

ACCMA Supports Building the Army of 2030

How does the Army Civilian Corps Recruit top STEM Talent

Army Logistics Fellows Achieve Milestone

Civilian Implementation Plan (CIP) 2022



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Education Check!

Is your MyBiz+ educational record correct? By confirming the accuracy of your information, your Professional Services Career Field Team will have a better understanding of the various educational backgrounds in our career field. This will aid in tailoring future talent management services. Correcting your record can be done in just a few easy steps:

1. Login to <https://compo.dcpds.cpms.osd.mil/>
2. Scroll down to "Detail Pages" and select the yellow "Professional Development" icon
3. Click the "Education" tile
4. Click "Add"
5. If educational information is incorrect/missing, then follow the "Add Education Wizard" through each step to ensure record is accurate.
 - a. *Per OPM guidelines, attorneys with a J.D. should select "15-First Professional." Attorneys who also possess an LL.M. should select "17-Masters Degree." Use this [OPM guide](#) to assist with correctly identifying your education level.*
6. Login to <https://acpol.army.mil/> and select the "EMPLOYEE" tab at the top of the page
7. Under the "Employee Data" tile, click "Go!"
8. On the left side of the screen under "Helpdesk" select "Enter a new ticket"
9. Under "Select Ticket Type" select "(+)MyBiz Correct Personnel Record"
10. In the Sub Type menu that appears, select "(My Biz) Education Level"
11. Complete all required fields under "Enter a New Ticket"
12. Click "Submit"

Be aware that HR may request verifying documentation. It can take up to a month for changes to process. Please contact your Functional Community Manager with any questions or concerns.

Celebrating Success!

Honoring our Retiring Army Medicine Civilian Employees

Retirement is a momentous occasion in an employee's life. Just as there are a number of ways to commemorate the retirement of a military member from active duty, there are several recognition options available to present to Army Medicine Civilian employees who retire.

Honoring our Retiring Army Medicine Civilian Employees

- Retirement Honorary Award
- DSG Retirement Star Note and Coin
- Retirement Certificate and Lapel Pin
- AMEDD Civilian Corps Chief's Letter and Coin
- MEDCOM Certificate of Appreciation for Spouses



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This opportunity creates a culture of employee recognition that drives employee engagement, improves performance, and bolsters retention. Honoring our retiring Army Medicine Civilians displays and acknowledges their dedicated service and the employee's years of employment to the Army service. See the Army Civilian Retirement Recognition Checklist:

<https://go.usa.gov/xGyYa>

Send questions or requests to: usarmy.jbsa.medical-coe.mbx.civilian-corps@army.mil